

**CHILDREN'S HOME
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Ofsted No SC028460

STATEMENT OF PURPOSE AND FUNCTION

(Children's Home Regulations 2015 Regulation 16 - Schedule 1)

A copy of this statement is provided to Ofsted and is also available to:-

- *Each person who works at Young Generation*
- *Each Child provided with accommodation at Young Generation*
- *All Parents (or persons with parental responsibility) of any child provided with accommodation at Young Generation*
- *The placing Authority or Agency of any child provided with accommodation at Young Generation*

(Revised May 2019)

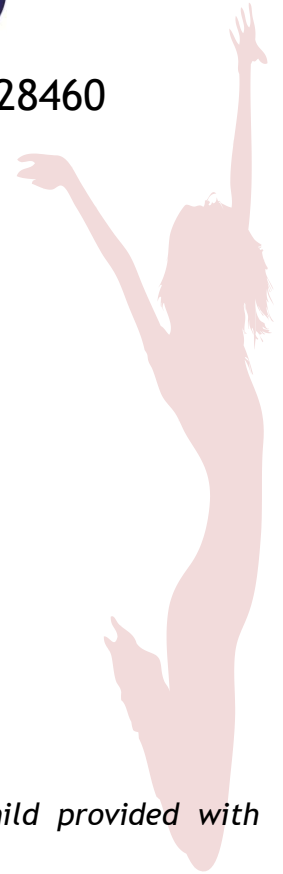


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Quality & Purpose of Care

Caring for Children

Our primary aim and objective for caring for young people will be to offer a service to those who have suffered from breakdowns of either family or foster care situations and also to those who suffered breakdowns whilst living in other residential establishments.

“The placement really appears to value him” feedback from Social Worker

Ethos of Home

We provide a warm, supportive and safe environment where the young person feels free to express their views, wishes and feelings and to work towards their own development.

Aims & Objectives/Services:-

- carry out short to long term, specific and targeted pieces of work identified within the placement plan to enable the young person to return home, live within the community or to prepare the young person for an alternative positive placement as a progressive move
- Assist with the on-going assessment of young peoples' needs
- Provide young people with a safe environment to explore the experiences they have encountered.
- Work to the placement plan to ensure that the cultural identity of the young person is maintained in accordance with the wishes of the young person and his/her family. *This will take into account all aspects of diet, education, clothing, healthcare, religious needs, language, customs and celebrations and sexual health needs.*
- Promote a positive self-image that will permeate throughout both their educational and social environments.
- Ensure that young people are protected from significant harm, whether it is emotional, physical or sexual abuse, neglect or bullying.
- Ensure that young people placed at the home gain maximum life chances from educational opportunities, health care and social care.
- Actively involve residents and families in planning and reviewing of services and in tailoring individual packages of care, (where apt) and to ensure effective mechanisms are in place to handle complaints.
- Ensure that children and young people have trusted people to whom they can speak, and who will speak on their behalf to local authorities and others.
- Encourage positive attitudes to gender equality, cultural diversity and special needs of all kinds.
- Encourage young people to broaden their interests in and out of the home that could form the basis of lifelong pursuits and develop social skills to prevent social isolation once independent.
- To support and encourage young people towards the next stage of their journey

Description of Accommodation

The home is in a 1930's build and is a 4 bedded furnished property. It is of a high standard with the concept to provide a home, rather than an institutional environment for the young person.

Type of Accommodation

Floor 1 - 3 bedrooms, (1 bedroom with shower & sink), 1 bathroom, (with bath & shower), office & WC

Ground Floor - 1 bedroom with shower & sink, 1 dining room, 1 study/meeting room, 1 kitchen & 1 utility room

Location of the Home

Young Generation is situated on a quiet street off the main road, Broad Lane, leading into Seven Sisters Road; located in close proximity to all the local amenities, including the High Rd, supermarket, and other local businesses. Public transport is easily accessible, (Seven Sisters and Tottenham Hale tube and rail station within walking distance) and various bus routes to all parts of London.

Adaptation of Home

All young people are included in the personalisation of their bedrooms, all areas of the home and garden.

Age Range

Young Generation will accept and provide accommodation for young people aged 11-17 years old, upon admission of both genders and all ethnicity's. In some cases, (education, moving on placement has fallen through, young person is not ready to leave and plan is in place) the home accommodates young people beyond the age of 18 years old.

Young Generation package will offer:

- Waking Night Care
- Nutritional Advice
- Residential Counsellor
- Education On-site, (via Personal Tutoring)
- In-House Workshops/ Wellbeing Activities (CSE, Substance Misuse, Sexual Health, Pet Zoo, Mobile Spa) via external organisations

Equality, Diversity & Inclusivity

We seek to treat each young person as an individual and support them in a way that makes them feel safe, supported and respected regardless of their age, gender (including gender reassignment), sexual orientation, race, religion or belief, disability or culture. These arrangements will be considered as part of the Care Plan and Individual Placement Plan.

Young people will be encouraged to participate in cultural activities from a variety of backgrounds in order to help them develop an understanding of the world around them.

We view the individual as the expert in this area and will seek to provide support as required and identified by the young person.

All the staff will be expected to work in a way which regards any form of discrimination, as unacceptable and we will challenge whoever presents such unacceptable behaviour, attitude or values, and we will expect the same from all of our young people who live within the home.

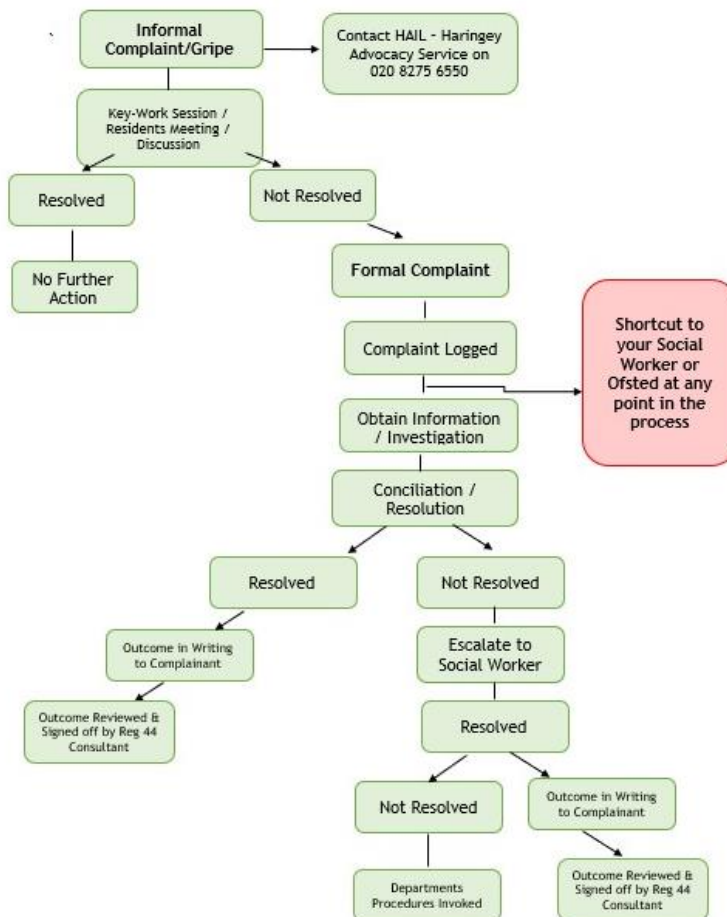
Information, literature, policies and necessary training will be in place in the home about the above aspects of the care of young people. Outside advice and guidance will be sought when necessary.

The Arrangements for Dealing with Complaints

Who May Complain

- Any young person who is in need, or being looked after by the local authority
- A parent or any person with parental responsibility of the above
- Other people who the Local authority considers have sufficient interest in the young person's welfare

When any of the above complain on behalf of the young person, the local Authority must check with the young person that this reflects his/her views.



Views, Wishes & Feelings

Consultation with Young People

Young people are encouraged to contribute to the quality of the children's home via key worker/professional worker, through their key work sessions, personal choice, weekly resident meetings & staff meetings. All views are noted, and wherever possible or appropriate implemented, these are noted as personal choice for young people.

Young people give their views on all aspects of the home, including:-

- Care Plans
- IBP'S (Individual Behaviour Plan)
- Monthly Reports to Professionals
- Décor of Home/Rooms
- Staff Appraisals
- Recruitment of staff

“She is supportive, caring, loving and a good worker at the placement. She is funny and cooks good food. I love her” contribution to Staff appraisal from resident

Anti-Discriminatory Practice

Young Generation provide a comprehensive service to young people and family, regardless of religion or belief, age, disability, gender or sexual orientation. We actively challenge discrimination.

Young people have the right to:

- be happy
- live in a stable home
- keep in contact with friends and family, (where apt)
- be listened to
- feel safe where they live
- have a say in what they do and wear
- their own opinions
- be treated fairly and with respect
- talk to someone independent
- an education
- treat their placement as a home
- practice their own religion or belief
- live with people who understand and value their culture and background
- be free from any type of discrimination, and complain if they feel they are not being treated fairly

Children's Rights

Young people are given guidance, which will inform them about how to influence decisions about their future. We remind young people of their rights and give them information on procedure for making a gripe/complaint on a regular basis.

Education

Promoting Educational Achievement

We acknowledge the importance of education within young people's lives and we will work in ways that support and help young people to reach their full potential within their education. It is often the case that young people who have experienced previous difficulties will require specific educational support and Young Generation will work closely with the placing Education Authority and Haringey Council to ensure a range of educational options are available.

"YG have been quick to respond to my concerns and have addressed them with him in the home" feedback from School Headmistress

These could include:

- On-Site Tutoring (via Tutoring Service)
- Special School Provision
- Mainstream schools or colleges.

The educational option arranged for a young person will be dependent on the level at which they can achieve optimum learning and all children will be supported on any or all of the following:

- Access to the National Curriculum, including study for GCSE's or equivalent
- Literacy and Numeracy
- Key stage 4 students, where appropriate, are offered a variety of opportunities for college placements and/or work experience;
- To develop social and living skills in preparation for adult life as well as moral and cultural understanding.

The home ensures young people have:-

- designated study area
- learning equipment, (purchased to their needs)
- PC
- Wifi Access (parental control)
- Desk and Chair in their rooms for private study, if preferred.

The home will:

- develop links with teachers at young people's educational establishments
- attend young person's parents' evenings and school events
- attend each PEP (Personal Education Plan)
- help with homework

The home will encourage and enable parents or carers to participate fully in their child's education including parent's day, sports days, and other event, and recognising educational achievements.

Staff will also support young people in addressing underlying issues, (anxiety, low moods, low self esteem etc) that may prevent young people from engaging in education via CAMHS, etc.

Where a young person's education gives cause for concern, staff at the home will act as an advocate for the young person

Where there are not immediate available school placements, the home will carry out age appropriate worksheets and attend museums and galleries.

Reward Incentive

The home has devised a reward scheme for young people attending education provision whereby they can benefit from receiving vouchers of their choice on a monthly basis or the allowance can be added to their monthly clothing, hair, beauty or toiletry allowance.

Special Education Needs

The home acknowledges that some young people have a special need which affects their ability to learn. The home would support that young person by ensuring they have regular contact with SENCO co-ordinator at their place of education in line with PEP and care plan.

Where a child or young person holds a EHCP (Education Health and Care Plan) then support will be put in place to ensure the young person achieves to the best of his / her abilities.

Young people with special education needs (SEN) or those unable to continue in their school will be supported to access and attend an appropriate provision where the home will work with the local authority, virtual school and the education provision to ensure that young people are supported to achieve positive outcomes.

It is expected that all young people will attend school.

EHCP - Where it is identified that a child or young person may benefit from an EHCP assessment then Young Generation will work with the Local Authority to achieve this.

Enjoyment & Achievement

Staff are dedicated to enabling young people to achieve a positive and enjoyable experience at the home. We fulfil this expectation by following individualised care and support tailored to each child's own unique personality and recognised need. All young people are supported to achieve and thrive.

To have a positive and enjoyable stay at the home we encourage children and young people to participate in all local leisure activities as appropriate for their age, and they are encouraged to help with planning such activities by being involved in the choice of activity by discussion within residents meetings.

In-house activities range from 'movie night', chess, monopoly and other board games. A creative response towards developing interesting activities is encouraged.

"I have been in around 6 different homes and this one is the best one" feedback from resident

Weekly Care Plan

Young people are assigned a key-worker who will devise a weekly care programme with the young person in accordance to their care plan.

The plan includes

- School/College/Apprenticeship
- Medical Appointments
- Key Work Sessions
- Hobbies / Activities
- Group activity with staff and peers
- Planned Family Contact

Annual Holiday

Young Generation organises an annual activity holiday for the young people. The home has gone to CentreParcs, Woburn Forest for the past 3 years as chosen by young people. The young people are involved with the planning of the resort and activities that will take place.

*“It was fun because of the jacuzzi in the lodge and staff cooked nice food”
feedback from resident about CentreParcs*

It is important that all young people in our care receive health education in the course of their everyday lives. Diet exercise and hygiene are all examples of health education issues that our children need to be aware of. Young people are encouraged to actively participate in activities that include physical activity such as Zumba, Swimming which can be part of their weekly care programme and have regular sessions with our qualified nutritionist.

Cat

YG have a cat called Tigger, this decision was based on feedback from Ofsted consultation with young people in care; as well as in addition with consultation with young people at the home.

The home has carried out a Risk Assessment and a health plan is in place with our local vet.

Life Story Work

It is the duty of the home to recognise and celebrate achievements of the young people and this is evidenced on the young person life story.

All children who move into Young Generation will have life story work carried out in accordance to our policy. Life story work is intended to help looked after children make sense of their situation. It attempts to answer the following questions for the child:

Who am I?

How did I get here?

Where am I going?

Life story work is an integral part of working with any looked after child and not a separate process that is ‘tagged on’ when time permits. Working with a child to understand why they are in care begins the day the child is admitted to care, as does the collection of information about the child’s past and their family.

Health

Young people will be encouraged to live in a healthy environment with support from staff to enable them to identify their physical, emotional and health needs. The aim is for all young people that reside with us, not only to be cared for, but also to care for themselves.

On admission, the home will ensure that the LAC Care Plan for each young person includes details of their full medical history. Each child will be registered with a local GP, Optician and Dentist and have regular checks, which are fully met, in conjunction with the guidance and regulations. All young people will have regular dental and optical check-ups. As far as possible young people may continue to attend the same GP, dentist and opticians, which they attended prior to admission to the home.

Sexual Health

The home holds age appropriate discussions within the home which offers guidance on things which may adversely affect their health, including safe sex. Staff encourage young people in our care to visit sexual health clinic for advise can screening as apt. We also carry out in-house sexual health workshops for young people run by external orgniasation.

In the unlikely event of a female resident becoming pregnant whilst living at Young Generation. Manager will ensure that the necessary risk assessment and support for such resident. The home will work closely with all the relevant agencies and professionals.

The home will not except a young person at the home who is pregnant.

Young people are encouraged to complete worksheets with staff around guidance on things that adversely affect their health, including , substance misuse, alcohol and diet.

In-House Workshops /Wellbeing Activities

We organise workshops at the home during the school breaks. We invite relevant organisations according to the needs of the young people resident and their current needs / wishes.

We currently have the following:-

- Cannabis / Missing - Local PCSO Officers - Tottenham Green East
- Knife Crime / CSE/ Sexual Health - BUBIC (Bringing Unity Back into the Community)
- Alcohol & Substance Misuse Workshop - Haringey Insight - Blenheim (Alcohol & Substance Misuse)
- Pet Zoo - Ark Farm & Zoolab
- Mobile Spa - Upspaah
- Nutritionist
- Henna Artist
- Personal Trainer

“There are lots of services working with him, which is very impressive and ensure that his needs are met” feedback from Team Manager

We add a variety of organic food to our food menu and provide a balanced diet with the help of young people in our care. Staff are trained in Basic Food & Hygiene and we have a Level 5 Food Hygiene rating from Haringey Food Safety Enforcement.

CAMHS

Referrals to outside agency, CAMHS are made in partnership with social worker.

Positive Relationships

Young Generation intend to provide a safe environment, with a good percent of the staff team being family members, the young people appreciate the dynamics of this and the aim to offer the qualities present in a normal family environment.

Savings

Young Generation carries out a savings plan for all their young people. £10.00 is saved on a weekly basis for every young person. If the young person is 16 or reaches 16 when living with us and ISA account will be opened and their savings deposited into this account. This allowance/ISA account is given to the social worker/PA when the young person leaves the home.

Targets

We set out clear short, medium and long term targets for the young people in our care and these are regularly reviewed.

Contact

Young people have the right to have contact with parents, friends or relatives at the home however if the placing authority does not give consent for young people to have contact with parents, friends or relatives the home will impose this restriction upon young people. It is the duty of the placing authority to inform the home of the restrictions in order for this to be put in place by the home. If young people have contact with parents, friends or relatives at the home the home may impose restrictions as an emergency procedure upon the young person if the home sees it necessary to safeguard the young person however it is the duty of the home to submit to the placing authority within 24 hours of its restriction.

Young people will not have contact with family members if it is subject to any requirements imposed by a court.

“Thank you for keeping me informed about her education and health” from parent

Young people at the home have access to a telephone whereby they are able to make and receive calls in private. Young people are given top up mobile credit on a monthly basis. The home will purchase a basic mobile phone handset for young people that do

not have one on admission, in order for them to maintain contact with their family, friends and staff.

Young people also have access to a computer whereby they are able to send and retrieve electronic mail in private.

At the home there is room whereby young people are able to meet privately with

- parents
- friends
- relatives
- solicitor, guardian or advocate for young person
- social worker
- Ofsted inspector
- independent person visiting the home under regulation 44

Leaving the home

The staff team acknowledges that their relationship with the young people does not end when they move on into the community, to a family or independent accommodation. A formal plan of support and contact is offered long term with regulated contact. We also invite former residents to the home 3 times a year for 'Family Days'

“happy to hear from you, I will be coming to Easter Family Day” former resident

Protection of Children

Child Protection

Child protection is a central objective of Young Generation. All staff, including temporary, will be made aware of the guidelines for dealing with child protection arranged through the Haringey Local Safeguarding Children Board (LSCB) and reminded in supervision, training and staff meetings of the need never to ignore any information or behavioural signs however small or apparently insignificant at the time which may indicate that a child or young person has suffered or is likely to suffer harm

A copy of these procedures can be given to the young person, parents, social worker or person with parental responsibility on their request.

“You and your staff have supported police well in trying to address the concerns raised. When concerns have been identified, we have worked together, having strategy meetings/professional meetings to establish positive safeguarding actions” MISPERs Co-ordinator, Metropolitan Police

Monitoring & Surveillance

The home has CCTV installed for health and safety measures at the front and back door, to ensure the safety of the young people and staff alike. This is supported by a CCTV

policy in line with regulations. In addition to this we have intruder alarm for front door activated by night staff.

On occasions, when subject to conditions, to specific orders by a court and in criminal matters we have had young people with electronic tagging. In these circumstances the monitoring equipment is kept on the premises and monitored by an external body.

Behavioural Management Policy

When young people arrived at the home, the key-worker devises an IBP (Individual behavioural plan) with them and input from the in-house qualified counsellor, CAMHS & relevant professional as appropriate.

Young people will have a clear understanding of expectations of them and their views included in IBP. We will give:-

- Praise & Reward
- Active Listening
- Understanding
- Time
- Consistency

Our approach to working with young people is affirming, rewarding and supportive. All measures of control used within the home will conform to relevant standards and regulations. All measures will be age appropriate and time limited. When the issue/behaviour/measure is over the matter will be permanently dropped. A copy of our policy is available on request.

“It was the first time I had seen her settle anywhere and become happy. You did amazing work with her” feedback from CSE Practitioner

Appropriate Measures of Control & Acceptable Forms of Intervention

Reparation

Where damage has been caused by disruptive behaviour, this can be dealt with through reparation; however, in serious incidents where wilful damage has been caused this will be treated as a criminal offence for which the police will be called.

Restitution

Payment can be made for damage caused, or chores given to clean up any mess made, if appropriate.

Curtailed of treats/Measures of Control to be used:-

- Take-away removed - however a meal will be provided for young person
- No shopping list treats for a week
- Spend Pocket Money with young person
- No Mobile Phone Credit (if apt)
- No wi-fi access for a period of time

All measures of control will and must be recorded in the homes discipline log, detailing both the measure imposed, the reason for its imposition, the length and the staff involved. All measures will involve the young person's views with regards to the measure, and all views will be logged within the discipline log book. A tailored measure of control sheet will be devised for each resident for guidance by staff issuing sanction. The person recording the sanction will sign, and the manager/deputy manager should approve and comment on its appropriateness within 48 hours.

Conflict Management & Restraint Training

Staff has received formal training in conflict management and restraint training.

Any type of safe restraint involves a minimum of 2 members of staff. The training outcomes are:-

- Understand the Law in relation to the use of physical restraint.
- Evaluate the risks associated with physical restraint and consider methods to reduce the risks.
- Demonstrate non-harmful methods of control and how to safely apply them
- Where required demonstrate more restrictive methods of control and when they should be used

Any new member of staff will preferably have the training or commence restraint training at the nearest opportunity.

“this home was the only home that felt like home” former resident

Recording After A Physical Restraint Has Occurred

In the event of a young person needing to be restrained a comprehensive record within 24 hours should be made, (which includes account of staff members and young person) which will include:-

- Name of Child
- Details of the Child's behaviour leading to the use of the measure
- Date/Time/Location
- Description of measure and its duration
- Details of any methods used or steps taken to avoid the need to use the measure
- Name of the person who used the measure and any other person present when the measure was used
- Effectiveness and any consequences of the use of the measure
- Description of any injury of the child and any medical treatment administered
- An account of the de-brief with both children and staff involved

Within 48 hours of the use of the measure, the manager or deputy manager will

- Will have spoken to the staff member about the measure
- Signed the records to confirm it is accurate

Within 5 days of the use of measure, the manager or deputy manager adds to the record confirmation that they have spoken to the child about the measure and have taken the opportunity for the young person to access an advocate to support them with this.

The record will be kept in a separate log which will be available at all times for inspection by official visitors and OFSTED inspectors.

Details of the incident should then be copied for the young person’s file and sent to:

The allocated social worker
OFSTED inspector

A copy of these procedures can be given to the young person, parents, social worker.

Health

In addition to the statutory training, (Child Protection, Restraint, Food Hygiene, Fire Safety, First Aid etc), staff at the home also receive specific training in order to provide care if young people at the home have complex needs, e.g. substance misuse, depression, self-harm, diversity, knife crime, positive engagement, attachment, building resilience, anxiety, criminal exploitation, county lines

Leadership & Management

Name & Work Address of the Registered Provider

OWNER: Mrs Monica Thompson
c/o 82 Springfield Road, Tottenham, London N15 4AZ

Name & Work Address of the Registered Manager

MANAGER: Valerie Campbell
c/o 82 Springfield Road, Tottenham, London N15 4AZ

Details of Relevant Experience & Qualifications of Staff

Monica Thompson, Director

Monica has a diploma in counselling. She has over 15 years as a foster carer for the local authority, and has experience with working with youth in the community through a number of charity projects. She has carried out a number of workshops in Child Protection and won awards for work in her community.

Title	Name	Qualifications	Experience
Director	Monica Thompson	Counselling Diploma	17 years experience in residential setting and 15 years as a foster carer for the local authority

Title	Name	Qualifications	Experience
Registered Manager	Valerie Campbell	Level 5 Diploma in Leadership for Health and Social C&YP Level 4 CYP	15 years experience of working management in a children's home & 3 years Residential worker in children & elderly Counselling skills in level 2 and level 3. 2 years as a Social Worker Assistant
Karen Thompson	Deputy Manager	NVQ Level 4 CYP	17 years experience of working in residential setting
Alliston Elliston	Support Worker / Health & Safety Officer	Level 4 Health & Social Care QCF 3 CYP	10 years experience in the residential setting
Paul Thompson	Support Worker	QCF 3 CYP	17 years experience of working in residential setting
Joanne Thompson	Senior Support Worker / Equality & Diversity Officer / Qualified Beautician	QCF 3 CYP	9 years experience of working in residential setting
Kelly Morgan	Senior Support Worker	QCF 3 CYP Undertaking Social Work Degree	14 years of experience of working in residential setting and has worked in Family assessment and as a Placement Officer
Paulette Campbell	Support Worker / Qualified Nutritionist	QCF 3 CYP	10 years of experience of working in a residential setting
Marcia Ferguson	Support Worker / Qualified Nutritionist	QCF 3 CYP	10 years of experience of working in a residential setting
Ashley Hibbert	Support Worker	QCF 3 CYP	5 years experience of working in a residential setting and previously in pre-school and nursery settings
Cavrel Jones	Support Worker	QCF 3 CYP	3 years experience of working in a residential setting and previously in semi-independent settings
Adedoyin Akanbi	Support Worker	MA in Health & Social Policy Level 3 Assessor	10 years experience of working in a residential setting and previously in semi-independent settings

Title	Name	Qualifications	Experience
Jahnay Palmer-Thompson	Support Worker	QCF 3 CYP	1 year experience of working a residential setting and previously in pre-school and nursery settings
Jennifer Chisholm	Support Worker	QCF 3 CYP	17 years experience of working in a residential setting
Melesent Gunter	Cook	Level 2 Food & Hygiene COSHH	20 years experience of working in kitchens
Cynthia Amos	Counsellor / Supervisor	BACP Accredited BA in Counselling	3 years experience in a residential setting and numerous years in other settings

In line with “The Guide and Children’s Home Regulations 2015” staff members are supported by their line managers to undertake QCF Level 3 qualification Children and Young People in Residential care.

New employees who arrive with an equivalent Level 3 Diploma the registered home manager will identify the similarities between the Mandatory QCF.

Details of the Management & Structure of Staff

Supervision

In order to provide a high standard of care to all our children and maintain good morale within our homes, the organisation is committed to ensuring that all childcare staff receives regular, recorded and planned appropriate supervision, (1-2-1, group, specialised or external).

There is an expectation that staff will attend supervision meetings and use it constructively. Staff supervision is carried out on a monthly & six week basis.

Staff supervision records may form part of the recordings checked by the registration and inspection team who will want to be satisfied that supervision is occurring as per requirements.

The registered manager receives management supervision from the homes Counsellor.

“I would like to say a big thank you to you and your team for being a valued placement provider” feedback from University

Training and Development

Young Generation is strongly committed to provide apt quality training at a variety of levels, consistent with the aims of the organisation, as an investment in its staff.

Young Generation recognises that such development is a continuing process for every employee at every level of the organisation and staff work towards a Personal Development Plan. Training is seen as a necessary investment in order to provide a good service.

The Training Process:-

We offer regular in-house training, which mainly deals with any changes or updates to regulations. We also offer external training.

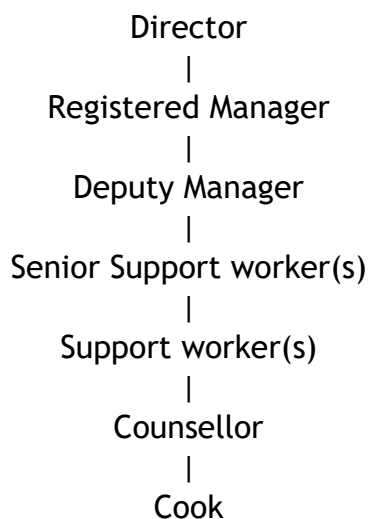
Staff have Level 3 Diploma for the Children and Young People's Workforce or above in, or are enrolled and working towards it.

All staff will have a tailored training package according to the needs of the young people in home.

We also ensure that in the event of a resident having a more specific need - the key worker(s) are given relevant training from an external body and then feedback to staff.

Organisational Structure and Management

Staff Structure



Young Generation will employ staff in accordance with current employment legislation, equality of opportunity, and registration guidelines. At all times there will be a competent designated person responsible for the home on the premises. We accept student from universities to carry out their placement in accordance with their guidelines. These students are supervised and are subject to the same recruitment process as permanent staff.

The rota will allow for a 2-shift pattern, which will ensure that the staffing levels on each shift meet the requirements of the registration. The night shift will ensure that

between the hours of 11.00pm and 8.00am, there will be Support Workers sleeping in, and waking night staff, as and when required. A female staff member will be on duty on every shift, and a duty manager will always be on-call during the night and at weekends.

The staff complement is as follows: -

Director	x 1
Registered Manager	x 1
Deputy Manager	x 1
Senior Support Workers	x 2
Support Workers	x 9
Counsellor	x1
Cook	x 1

Care Planning

Admission Criteria

Young Generation will accept and provide accommodation for young people aged 11-17 years old, upon admission of both genders and all ethnicities. In some cases, (education, moving on placement has fallen through, young person is not ready to leave and plan is in place) the home accommodates young people beyond the age of 18 years old.

Prior to requesting a placement at “Young Generation” the Social Worker should have ascertained the wishes and feelings of the young person and their family.

Admission during working hours to the home should be through discussions with the homes manager or deputy and be on a planned basis.

We do accept emergency placements and can only accept admissions during our contracted hours of 9am - 9pm.

A move to the home should be planned. The pre-planning should include:-

- Maximum information from all involved in the ‘partnership of care’ for the young person
- Placement Plan which includes the immediate agreements to accommodation and medical treatment and records essential names and addresses should also be completed
- Significant information on the young person must be provided by authority placement team
- Risk Assessment
- A meeting

- An opportunity for the young person to visit the home, (where possible see the bedroom that they will occupy) and meet the support worker who will be their key worker

This procedure should however take account of the fact that some placements occur in crisis i.e. where a current placement is breaking down. In these circumstances a balance will be struck, which takes into account the fact that a lengthy admission process could be negative.

During admission, young people will be given young people's handbook, which will include procedures, representation, complaint's procedures and expectations of them.

A placement planning meeting will take place within 7 days of admission, the first review within 28 days of admission and review every 6 months.

Where a "pre-admission" planning meeting has not been achieved, a "post-admissions" planning meeting will be held within 72 hours of the placement being made.

Enquiries, Comments & Suggestions

This Statement of Purpose and Function will be available for inspection by young people, parents, carers, staff, and anyone else who has legitimate reasons to request to read it. The manager and owner of Young Generation will welcome enquiries, comments and suggestions relating to this Statement of Purpose and Function.

Authors

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